

HAMLET OF CRYSTAL BAY SUNSET

Hamlet Board Meeting Minutes

Date: March 31, 2026

Meeting Format: FaceTime

Present: Norm Perret, Mike Garland, Rod Sellers, Brenda McNab and Neil McNab

1. Meeting Commencement

The meeting commenced at 8:00 p.m. Saskatchewan time.

2. Old Business

2.1 Playground Committee Report

Brenda McNab and Neil McNab presented the Playground Committee's report and discussed plans for a presentation at the 2026 Annual General Meeting (AGM). The Committee reviewed its work obtaining quotations and proposals from potential suppliers and gathering feedback from the RM and hamlet voters.

The Committee recommended Blue Imp, a Canadian manufacturer with a Saskatchewan office, from three suppliers consulted. Its quotation was the lowest bid. The recommended location was selected from three possible locations along Lakeshore Drive, with an exact site selected from three options at that location. The proposed site is on the beach immediately east of the new beach shelter at the east public beach and swimming lesson area.

The Blue Imp quotation was \$75,409.46, including taxes, with approximately \$2,000 in additional groundwork costs. The Committee reported that GST would be reclaimed by the RM. A lower-priced supplier had been found for the structural steel base, with Blue Imp's agreement. The proposed installation uses a welded, one-piece steel base covered with adequate sand rather than piles, reducing the initial cost estimate.

Volunteers will be sought to assist with installation, and donations will be solicited. Some parties have already expressed a willingness to donate. Four grant applications have been submitted. The Committee noted the possibility of cost overruns, while donations and potential grants may allow the project to be completed under budget.

The Board has budgeted \$75,000 for the project, consisting of \$55,000 from reserves and \$20,000 from the 2026 annual budget. Reserves were reported at \$208,000. Donations and grants may reduce the amount required. The RM tax allocation to the Hamlet was reported to have increased by 10% of the tax base, or approximately \$34,000, to \$86,611 in 2026 from \$52,000 in 2025. An approximate positive year-end balance of \$23,000 was anticipated after expenses.

Brenda, Neil and the Committee will present the proposal for a vote at the 2026 AGM. The Board asked questions, expressed satisfaction with the responses and acknowledged the Committee's due diligence. The Board thanked Brenda, Neil and the Committee. Brenda and Neil then left the meeting.

2.2 Budget Review

The Board reviewed several budget items and clarified the points raised.

2.3 Boat Trailer Parking

The Board discussed the RM's decision to prohibit all parking on the public reserve across from the west public beach, an area historically used for parking. The notes indicated that approximately three residents had raised objections and that the RM considered the use potentially contrary to provincial legislation governing public reserves. Following an online meeting with the Board, the RM maintained the prohibition based on its interpretation of the legislation, despite the Board's preference to continue the parking arrangement.

The Board requested that the RM provide signage bearing RM endorsement prohibiting trailer parking on the public reserve.

2.4 FireSmart Assessment and Deadfall Clearing

The Board will continue researching the possibility of a FireSmart assessment for the Hamlet. Deadfall clearing and other issues may be addressed whether or not an assessment is completed. The Board will seek contractors in early summer.

2.5 Snowplowing

The Board noted several snowplowing concerns and will investigate further and recommend any necessary changes.

2.6 Old McKellar Cabin Demolition

The RM demolished the old McKellar cabin in March. The cabin was located entirely on RM land and had been the subject of complaints about its deteriorated condition and safety concerns, including children and others entering the unstable structure. A contractor has been hired to clean up the site and surrounding area as weather permits.

2.7 Picnic Tables and Benches

The Board will seek suitable additional picnic tables and/or benches.

3. New Business

3.1 Board Re-election

Mike Garland confirmed that he would allow his name to stand for re-election to the Board.

3.2 AGM Planning

The Crystal Bay Sunset AGM will be held on Sunday, May 17, 2026, at 11:00 a.m. at Sellers' shop, 508 Lakeview Bay. The Utility Board AGM will follow. Discussion of the remaining arrangements will continue.

3.3 RM Required Documents

The Board believed that the required documentation was in compliance and will consult the RM for confirmation.

3.4 Grading, Gravel and Calcium Application

Grading, gravel and calcium application needs for April and May will be assessed once the roads are clear of snow.

3.5 Joint RM/Hamlet Meeting

Rod Sellers confirmed his attendance at the April 22 joint RM/Hamlet meeting. Other Board members may attend as their availability permits.

4. Other Business

No other business was raised.

5. Next Meeting

The next meeting is scheduled for April 27, 2026, at 7:00 p.m. MDT.

6. Adjournment

The meeting was adjourned at 9:30 p.m. Saskatchewan time, following a meeting duration of one and one-half hours.